



NAME OF SCHOOL: _____

DATE: _____

YOUR NAME: _____

BEST PHONE # TO REACH YOU AT SCHOOL: _____

YOUR EMAIL ADDRESS: _____

Come Speak at Our School, Karey.

I'd be honored. One small request:

Please ***fill this out and fax it back to me.** It keeps things simple. Thank you.

FAX # is: 435-655-6183. Call me to confirm it sent: 801-362-5058

Hello. I'm delighted you've asked me to speak. Thank you. My preference is to speak in an auditorium so it's easier for students to see the fun powerpoint presentation-- plus it gives them a change of pace. I'm also very happy to come to the classroom. Mistakes sometimes happen, but that's all part of the adventure, so don't stress one teeny little bit about trying to impress me. I want to meet you all right where you ARE.

Cheers, Karey

Please fill this in or circle answers:

Age group: _____ Anything else? _____

Class size: _____ Anything else? _____

LCD Projector: YES, we have one.
NO, we don't have one.
(N.B. It's important that it be set up and pre-tested to make sure the cords are working. Things go SO much smoother that way.)

Auditorium YES, we've reserved it
NO, we won't be in the auditorium

Microphone YES
and Stand YES

Set Up YES, you don't have to worry about a thing, Karey.
NO, due to circumstances the school can't test the projector and microphone for cord connections.

Reminders / Notes for Karey:

***Keep this page as your checklist.**

MANILA FOLDER:

Please have the following in a manila folder for me **AT THE FRONT DESK** when I arrive. I like to arrive early so I can know more about the students and what you've been reading.

You don't need to fax this page to me. Thank you.

List of Student Names

What makes it so fun is for me to be able to call out a student's name and make it personal for them.

Student Questions

Please have the students **write their question on a 3 x 5 or 4 x 6 card with their name at the top.** On the back I'd like them to list their favorite **hobby, book, movie, food, and favorite color.** Don't forget to include your own question and fill out the back! Put yours on the bottom so I know it's yours.

I prefer open-ended questions that start with what, when, where, how, why.

If you don't have index cards and it's not in your budget to get them please don't worry. Anything else will do.

List of Books You've Been Reading in Class

It helps me know know what your course of study has been.

Even though I was a full-time French teacher at a non-denominational private Christian school where the setting was very structured, and even though I wore a skirt and pumps every day, I have to admit I did things my own way and made sure class was fun. When I studied for a term at the University of Cambridge the Provost said one thing that has always stayed with me, "Education is about enjoyment."

After I leave, I hope you find that your students learned just a little bit more about the elements of writing, story, and creating meaning--but most importantly that they enjoyed it. We remember the things we enjoy and the things we hated, but not a lot in between.

Warm regards, Karey

P.S. That's "Mrs. Shane" to the students. ;)